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	Item	Update	Actions and recommendations	Who	
	Pewsey CATG – Agenda for virtual meeting to be held on Wednesday 9th February 2022				
1.	Attendees and apologies				
		Attendees:	Clair Wilkinson – Great Bedwyn PC (Clerk) Margaret Holden – Easton Royal PC Gordon Ball – Little Bedwyn PC Cllr Jerry Kunkler Steve Colling – Burbage PC Andrew Flack – Upavon PC Matt Perrott – Area Highway Engineer Phil Rushmere – Traffic Engineer Paul Mills – Chirton & Conock PC Vanya Body – Froxfield PC Ed Nelson – Grafton PC Cllr Paul Oatway Mac McLean – North Newnton PC Mark Stansby – Snr Traffic Engineer	Area Board to note	Cllr Kunkler
		Apologies:	John Brewin – Woodborough PC Dianah Shaw – Shalbourne PC David Proto – Manningford PC Richard Netherclift – Manningford PC Lisa Brindley – Pewsey PC		

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2.	Notes of last meeting			
		The notes of the previous CATG meeting held on 17 th November 2021 were considered at the Pewsey Area Board meeting on 29 th November 2021, passing all recommendations.	CATG to note.	Cllr Kunkler
3.	Financial Position			
		<p>The current balance for 2021/22, less previous commitments, stands at £4,878.66 (see Appendix 1).</p> <p>Implementation of small scale improvements may result in a Parish Contribution of less than £100 but due to administrative costs, recovery of small amounts is not viable.</p> <p>Moving forward the group recommends that a minimum contribution of £100 be charged against each project.</p>	To recommend to the Area Board that future contributions be set at a minimum charge of £100.	Cllr Kunkler
4.	Top 5 Priority Schemes			
a)	Issue 91 Rushall Elm Row – new footway from Church Lane to Bus Stop	<p>Work on site has been completed with the final cost confirmed at £54,373.31.</p> <p>The Stage 3 (as built) Safety Audit identified no issues and the project is now complete.</p>	<p>Highways to issue invoice to Parish Council</p> <p>To recommend to the Area Board that this Issue is closed.</p>	<p>Highways</p> <p>Cllr Kunkler</p>
b)	Issue 6915 North Newnton – request for Phase 2 of Footway project –	<p>Issue submitted 02/01/19</p> <p>Since the last meeting, the Parish withdrew their initial contribution offer of £12,800 and instead this will be drawn</p>	<p>Area Board to note</p> <p>Highways to programme the build</p>	<p>Cllr Kunkler</p> <p>Highways</p>

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	<p>to link phase 1 to a point by the former garage</p>	<p>from the recent Developer Deposit (Section 106), which is in the region of £19,658. The balance on this amount is to be used on other footway works within the Parish.</p> <p>Cllr Oatway read out a statement from the Chair of North Newton PC – <i>“ As Chair of North Newton Parish Council I would like the membership of CATG to be aware that it is the view of my council that NNPC have not withdrawn our contribution of £12,800 we have simply decided, by majority vote, to use the S106 funds for the contribution of this phase of the footpath project.”</i></p> <p>Mac McLean, representing NNPC at CATG, stated that he did not support the withdrawal of the original £12,800 contribution from the Bid and that the continuation of the other phases of this project have yet to be resolved in Parish Council meetings.</p> <p>However, NNPC’s bid for Substantive Highway Schemes funding has been successful and construction will take place during 2022 / 23.</p>		
c)	<p>Issue 10-20-3</p> <p>Rushall Elm Row Phase 2 – Bus Shelter to Manor Cottage continuation of footway.</p>	<p>Issue submitted by Rushall Parish Council on 30/01/20</p> <p>A bid for Substantive Highway Schemes funding has unfortunately not been successful.</p> <p>This project remains a top priority for the Parish and they have asked for a Topo survey to be carried out to enable a detail design and robust estimate to be prepared, ahead of submitting a new bid for funding later in the year.</p> <p>The site will first need to be cleared of vegetation and</p>	<p>Area Board to note</p> <p>Highways to obtain estimates to clear the site and to undertake a Topo survey.</p>	<p>Cllr Kunkler</p> <p>Highways</p>

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		shrubbery to enable the survey to take place.		
d)	Issue 10-20-7 Burbage Service Station – request to consider parking controls and a signal controlled crossing point	Issue submitted by Burbage Parish Council on 14/10/20 Work on the ground has been completed at a final cost of £9,206.77. No safety issues have been identified following completion.	Highways to issue invoice to Parish Council To recommend to the Area Board that this Issue is closed.	Highways Cllr Kunkler
e)	Issue 10-20-9 Chirton – request for 20 mph speed limit assessment	Issue submitted by Chirton Parish Council on 24/11/20 Area of concern excludes A342. Speed Limit assessments are charged at £2,500 and would include all side roads within the village. Parish Council to discuss options with Highways	Area Board to note	Cllr Kunkler
5.	Other Priority schemes			
a)	Issues 5998 & 10-20-4 C351 Rushall Pewsey Road – request to consider traffic calming measures	Issues submitted on 11/01/18 and 07/07/20 Wiltshire’s Freight Management Policy review has been placed on hold whilst National Highways considers their own Policy on the trunk road network for the Southwest.	Area Board to note	Cllr Kunkler
b)	Issue 10-21-2 Woodborough C261 (West End of village) – request to extend kerbing and / or	Issue submitted by Woodborough PC on 20/01/21 An estimate from Scottish & Southern to relocate an electricity support pole and to provide new cable spans amounted to £19,400 which was discounted as not offering value for money.	Area Board to note	Cllr Kunkler

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	footway	<p>A later request to relocate the stay wire to this pole has also been refused by Scottish and Southern as not feasible. Highways are now exploring plan "C" which is to leave a short gap within the proposed footway and to provide drop kerbs to allow pedestrians to step into the carriageway to walk around the pole.</p> <p>Highways are awaiting a safety appraisal of this potential solution from their internal safety auditor.</p>		
c)	<p>Issue 10-21-3</p> <p>Manningford C52 – request for signs to direct HGVs to Pure Pastures, to avoid Manningford village centre</p>	<p>Issue submitted by Manningford Parish Council on 27/01/21</p> <p>Signs have been installed at a cost of £725.34.</p> <p>This is an underspend of £419.91 against the estimate of £1,145.25. CATG had allocated £500 and are content to pay this. Parish to pay £225.34.</p>	<p>Highways to issue invoice to Parish Council</p> <p>To recommend to the Area Board that this Issue is closed.</p>	<p>Highways</p> <p>Cllr Kunkler</p>
d)	<p>Issue 10-21-5</p> <p>All Cannings – Safety concerns at exit of village hall car park – request for SLOW markings and Stop Line</p>	<p>Issue submitted by All Cannings Parish Council on 07/05/21</p> <p>Work has been completed at a cost of £600.</p>	<p>Highways to issue invoice to Parish Council</p> <p>To recommend to the Area Board that this Issue is closed.</p>	<p>Highways</p> <p>Cllr Kunkler</p>
e)	<p>Issue 10-21-1</p> <p>Little Bedwyn School Lane junction with Railway Road – request for restraining barrier</p>	<p>Issue submitted by Little Bedwyn & Chisbury PC on 19/01/21</p> <p>A 3 blade chevron has been installed at a cost of £306.88.</p> <p>This is an underspend of £293.12 against the ball park estimate of £600. CATG had allocated £500. It was agreed</p>	<p>Highways to issue invoice to Parish Council</p> <p>To recommend to the Area Board that this Issue is closed.</p>	<p>Highways</p> <p>Cllr Kunkler</p>

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		that the Parish should pay £75 with the CATG funding the balance (£231.88).		
f)	Issue 10-21-4 B3087 Easton Royal – speeding through 30 mph limit – request for village gates	Issue submitted by Easton Royal Parish Council on 10/03/21 Parish Council has confirmed their request for gates at the eastern end of the village only. Discussions have taken place with the contractor to establish temporary traffic management requirements and drawings are being finalised. Installation to take place early in the new financial year. The latest estimate is £3,000 inclusive of temporary traffic management and 20% contingency.	Highways to complete the design and place an order with the contractor.	Highways
g)	Issue 10-21-7 Hilcott – speeding concerns – request for white gates or alternative speed management measures	Issue submitted by North Newton Parish Council on 25/05/21 Work has been completed to paint SLOWS and speed limit roundels at a cost of £600	Highways to issue invoice to Parish Council To recommend to the Area Board that this Issue is closed.	Highways Cllr Kunkler
h)	Issue 10-21-10 Chirton The Street – Obstruction of private access to “Glenthorne”, 35 The Street	Issue submitted by Chirton & Conock Parish Council on 08/06/21 Work has been completed to paint an access protection marking at a cost of £50.	To recommend to the Area Board that this Issue is closed.	Cllr Kunkler
i)	Issue 10-21-11 A342 Manor Farm Conock and A342 bridleways CHIR 15 and	Issue submitted by Chirton & Conock Parish Council on 25/08/21 An order has been placed to install warning signs at Manor	Area Board to note.	Cllr Kunkler

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	11 – Request for horse and rider warning signs	Farm, Conock. Installation is anticipated towards the end of February.		
6.	Other Requests / Issues			
a)	Issue 5999 C351 Rushall Pewsey Road – request for study into volume of traffic using this route.	Issue submitted on 11/01/18 Issue on hold in anticipation of a new Freight Management Policy.	Area Board to note	Cllr Kunkler
b)	Issue 6374 & 6541 Upavon – repositioning of No Entry Signs	Issues submitted on 08/06/18 & 31/07/18 PC has forwarded a list of requests to Highways which include: <ul style="list-style-type: none"> • A review of the Give Way sign and no entry signs. • Provision of advance notice of the no entry by the Antelope public house. • Review of road marking provisions • Consideration of additional street lighting and LED lighting above signs. Road markings have been refreshed. Highways awaiting response from Lighting Consultants who are investigating the following: <ul style="list-style-type: none"> • Level of lighting provision at the junction. • The performance of lighting for the give way sign and no entry signs with a view to upgrading to LED. • That the sign light for the advance give way sign is functioning correctly. 	Highways to present a proposal and estimate at the next meeting.	Highways

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c)	Issue 10-21-6 North Newton Park Road junction with Rushall Road – sight line issue	Issue submitted by North Newton Parish Council on 25/05/21 This item to remain deferred until completion of the new development at the former garage site.	Area Board to note	Cllr Kunkler
d)	Issue 10-21-9 A354 Pewsey Fordbrook Bus Stop – request for Bus Shelter	Issue submitted by Pewsey Parish Council The Parish are to update the CATG on the type of shelter they wish to see installed.	Area Board to note	Cllr Kunkler
e)	Issue 10-21-12 C52 Safety and Speed between Manningford and Wilcot	Issue Submitted by Manningford Parish Council on 26/10/21 Parish have highlighted incidents at the two cross roads, Cross Hayes and Little Abbots, and have concerns about the whole route. Cllr Oatway to arrange a meeting involving Parish representatives, Mark McClelland (Cabinet Member) and Highway Officers to discuss improvement options.	Meeting to be arranged once internal restrictions are lifted on holding face to face office meetings. Area Board to note	Cllr Oatway
f)	Issue 10-22-1 A338 East Grafton (western approach to village) – Speeding concerns	New Issue submitted by Grafton Parish Council on 12/01/22 Data obtained from the Parish's SID indicate that there is a speeding issue. Parish have suggested Speed limit Countdown signs on approach to the 30 mph limit. It is noted that the Parish representative had to leave the meeting before this item was discussed.	Area Board to note	Cllr Kunkler

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		<p>Highways advised that countdown markers, which are used by some Highway Authorities, are not prescribed for use and Wiltshire will not consider these as an option.</p> <p>Highways reminded the group of the “recent” projects undertaken within the village on behalf of the CATG and Parish which included a review of the speed limit repeater signs, introduction of carriageway roundels and installation of white gates, all aimed at reducing speed within the village. It was suggested that the Parish request a Traffic Survey following the normal procedure set out on the Area Board page of the Wiltshire Website, and to defer this item until the results of this study are known.</p>		
g)	<p>Issue 10-22-2</p> <p>Great Bedwyn The Knapp – Parking concerns</p>	<p>New Issue submitted by Breat Bedwyn Parish Council on 20/01/22</p> <p>Parish request the extension of white access protection markings on the bend prior to the rail station.</p> <p>Highways advised that whilst additional access protection markings could be considered, these have been deployed extensively in the area already and have been extended beyond their intended purpose. These markings are advisory only and cannot be enforced. In hindsight, a system of formal parking controls (double yellow lines) should have been considered to address these issues.</p> <p>The discussion continued about previous plans (possibly now discounted?) to create further off-street parking in the vicinity.</p>	<p>Highways to discuss the issue with colleagues from Transport Planning team and report back at the next meeting.</p> <p>Parish to check records of previous discussions and actions concerning parking at the rail station.</p>	<p>Highways</p> <p>Parish Clerk</p>

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h)	<p>Issue 10-22-3</p> <p>A346 Leigh Hill – Request for Calming Measures</p>	<p>New Issue submitted by Burbage Parish Council on 23/01/22</p> <p>Safety concerns at junction of Three Oak Hill Drive</p> <p>It was noted that the side road is in private ownership and therefore the owners could display a sign to promote a right turn ban onto the main road, although this would not be mandatory.</p> <p>Highways to undertake a site visit to consider signing options on the main road.</p>	<p>Parish to pursue signing on the private road.</p> <p>Highways to arrange site meeting with the Chair and Parish representative.</p>	<p>Parish Council</p> <p>Highways</p>
i)	<p>Issue 10-22-4</p> <p>Burbage (4 locations) – request for Horse Warning Signs</p>	<p>New Issue submitted by Burbage Parish Council on 23/01/22</p> <p>Main issue appears to be on the A346 Burbage Bypass.</p> <p>It was suggested that a site meeting is arranged with the owners of the stables.</p>	<p>Highways to arrange site meeting with the Chair and Parish representative and owners of the stables.</p>	<p>Highways</p>
j)	<p>Issue 10-22-5</p> <p>Froxfield Church Lane – request for access protection markings</p>	<p>New Issue submitted by Froxfield Parish Council on 25/01/22</p> <p>Parking issues at The Green.</p> <p>Highways content for access protection markings to be painted at each end of the green.</p> <p>As a stand alone project this is estimated at £1400 or if included in the next round of ad hoc road marking work £400,</p>	<p>To recommend to the Area Board that this Issue is added to the schemes priority list and to allocate a sum of £300.</p>	<p>Cllr Kunkler</p>

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		<p>but completed on a done when done basis.</p> <p>The Parish are content to go for the cheaper option and offered a £100 contribution. The CATG to fund the balance.</p>		
k)	<p>Issue 10-22-6</p> <p>A345 Upavan to North Newton – request for Deer Warning Signs</p>	<p>New Issue submitted by Upavon Parish Council on 27/01/22</p> <p>Deer emerging from woods causing concerns for road safety.</p> <p>Highways are content for Deer Warning Signs to be provided and gave a ball park estimate of £1,000, inclusive of temporary traffic management. The Parish offered a 25% contribution with the CATG to fund the balance.</p>	<p>To recommend to the Area Board that this Issue is added to the schemes priority list and to allocate a sum of £750.</p>	<p>Cllr Kunkler</p>

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7.	Other items			
a)	Pavement and Footway Improvement Schemes	As part of the handover of responsibilities, Matt Perrott, Area Highway Engineer, has been made aware of the outstanding issues at Rushall and Burbage. Matt to liaise with Parish representatives on this matter and will endeavour to draw these items to a conclusion.	Area Highway Engineer to meet with Parish representatives.	Area Highway Engineer & Parish
b)	Deadline for submitting CATG Requests.	All requests are to be submitted two weeks prior to a meeting taking place. Requests received after the deadline will be held until the following meeting. The deadline ahead of the next meeting is therefore 6 th April 2022.	To note	All
8.	Dates of future meetings: 20th April, 20th July, 26th October and 25th January 2023, commencing at 14:00 hrs. Venue(s) to be confirmed.			

Pewsey Community Area Transport Group

Highways Officer – Mark Stansby

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Pewsey Area Board.

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If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Pewsey Area Board will have a remaining Highways funding balance of **£3,333.75**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

7. Recommendations to Pewsey Area Board:-

7.1 To close the following Issues: 91 Rushall Elm Row (phase 1), 10-20-7 Burbage Service Station, 10-21-3 Manningford direction signs, 10-21-5 All Cannings road markings, 10-21-1 Little Bedwyn chevron, 10-21-7 Hilcott road markings and 10-21-10 Chirton The St road markings

7.2 To move the following Issues (with funding) to the Priority Schemes lists: 10-22-5 Froxfield The Green (£300) road markings & 10-22-6 Upavon to N Newton Deer signs (£750).

7.3 To impose a minimum charge of £100 against all future contributions.